

## **Alcohol - Project Worker Community Response**

### **Essential Criteria**

- Minimum of three years' experience working full time in the field of addiction
- Track record of providing one to one support for service users
- Demonstrable experience of group facilitation
- Level 8 qualification in addiction, social care, healthcare or similar
- Sufficient administration capacity to discharge the functions of the role, i.e., proficiency in Word, Excel, Power Point, strong report-writing ability, etc.
- A genuine interest in other people

### **Desirable Criteria**

- Experience of outreach work or community support
- Knowledge or experience of healthcare referral pathways
- Knowledge of client management systems

### **Accountability**

Team Leader

Project Manager

Management Committee

### **Salary**

HSE Social Care Worker (with qualifications) Scale WTE

### **Employment Details**

- The post is primarily located in Community Response Ltd, 14 Carman's Hall, Dublin 8.

### **Key Objectives**

- To work as part of the Community Response team
- To provide workshops to service users, providers and the wider community
- To provide one to one support, care planning and information related to alcohol related harm and liver health promotion for service users and the wider community
- To co-facilitate information-based and therapeutic workshops to service users
- To provide one to one assessment, key working and care planning for service users
- To liaise with relevant individuals, groups, communities, health and other providers who assist in service users care needs.
- To always act with the service user needs in mind.
- Any other responsibilities, as directed by the Project Manager or the Management Committee.

## **Day to Day Duties**

1. To facilitate alcohol and psychoeducational and therapeutic groups and workshops to service users internally and occasionally externally.
2. To provide support to service users, and keep detailed records of same.
3. To collaborate in design, delivery and evaluation of workshops.
4. Deal with requests for information, via e-mail, telephone, one-to-one and keep records of same.
5. To accompany service users, as deemed necessary, to appointments.
6. To attend team and general staff meetings, and engage in supervision.
7. To keep accurate statistics and records of interventions using the client record management system.
8. To attend conferences, seminars or trainings as requested.

**Confidentiality:** In the course of their duties the worker may have access to information concerning individuals and families using the projects' services. All such information must be treated in a strictly confidential way.

**This job description is not intended to be an exhaustive list of duties and responsibilities and may be reviewed from time to time to reflect the needs of the project.**